

#### **FASHION SQUARE**

#### RETAIL CRITERIA MANUAL LITE

NOTE: This is an abridged version of the Tenant Criteria Manual to be used as a quick guideline and not to be used for construction. The full Tenant Criteria Manual is found on WestfieldTenantCoordination.com

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#### **INLINE RETAIL CENTER:**

#### **Fashion Square**

14006 Riverside Drive, Suite 17 Sherman Oaks, CA 91423 t. 818.501.1447

f. 818.783.5955

General Manager: Ian Carter

Facililities Manager: Prudence Maraia

Marketing Manager:

#### **Tenant Coordination**

Lucia Jacky t. 310.383.6260 lsjacky@westfield.com

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#### BASE BUILDING INFORMATION

The following is provided as a general guide only and does not release the Tenant from complying with all applicable codes and regulations, as required by jurisdictional authorities. It shall be the Tenant's responsibility to determine the edition of the above code or codes which are applicable (including supplements and state amendments) as codes are frequently revised and updated.

Construction Type:

Existing Mall Building: TYPE 2-B Fully Sprinklered

Primary Occupancy: Group M (Mercantile)

Sprinklered: Yes

Total Area: (Per A2)

Occupancy Load: Persons

Required Exits: Required/Provided

#### **CODE INFORMATION**

Building: Most recent applicable code
Mechanical: Most recent applicable code
Plumbing: Most recent applicable code
Electrical: Most recent applicable code
Fire: Most recent applicable code
Accessibility: Most recent applicable code
Energy: Most recent applicable code

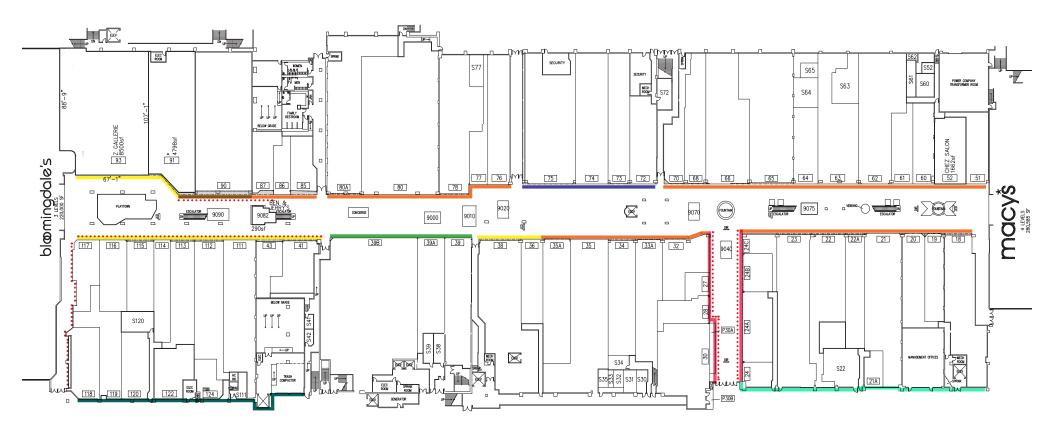
All Local Ordinances Having Jurisdiction.

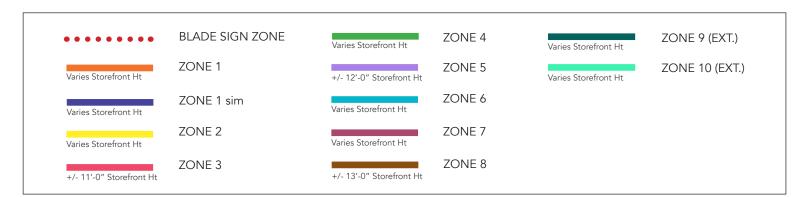
It shall be the Tenant's responsibility to determine that edition of the above codes which are applicable (including supplements and state amendments) as codes are frequently revised and updated.

The most stringent requirement of the above-mentioned applicable codes shall govern each increment of the work.



# **ZONING PLAN\_LEVEL ONE**





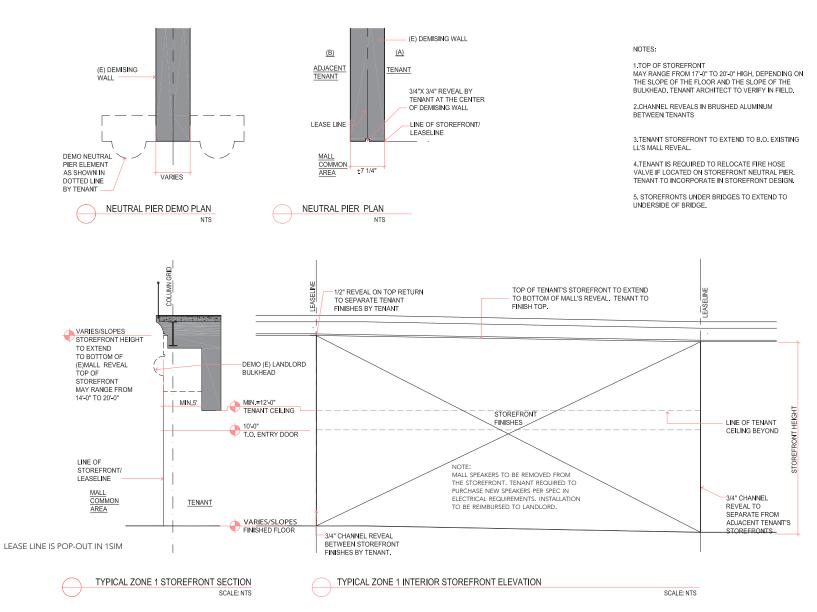


# **ZONING PLAN\_LEVEL TWO**





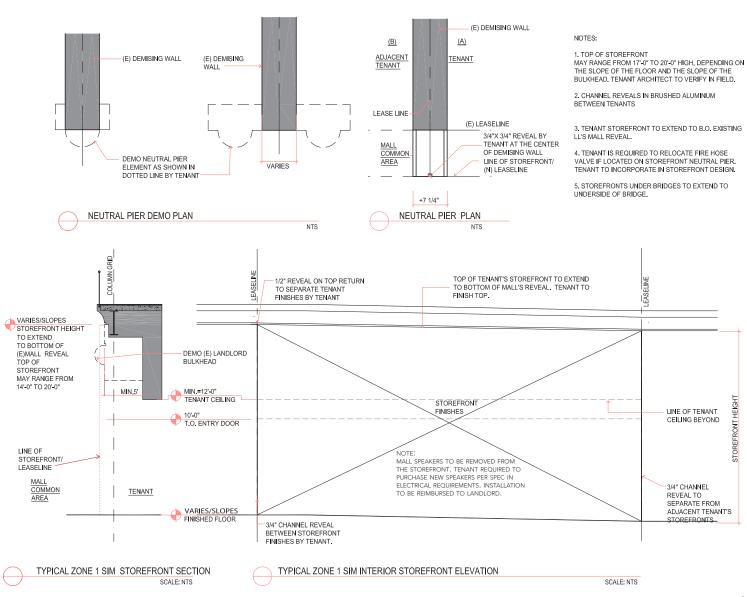
### STOREFRONT: ZONE 1 DETAILS







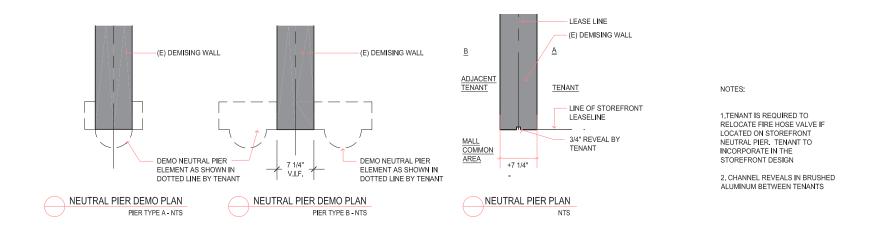
### STOREFRONT: ZONE 1 SIM DETAILS

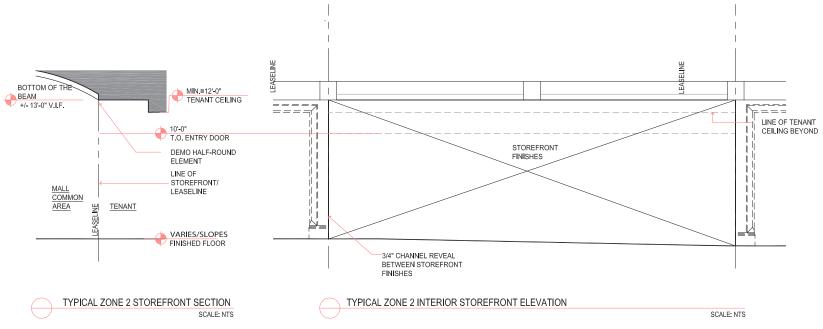






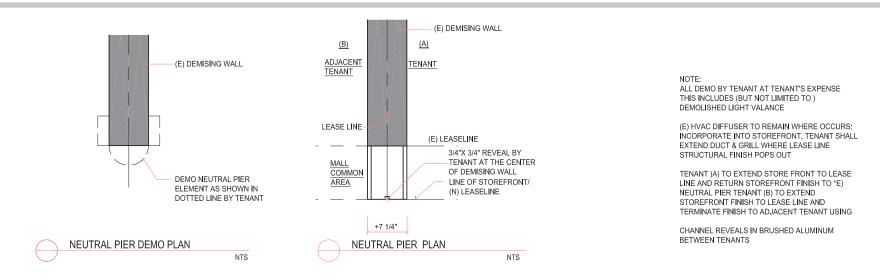
# **STOREFRONT: ZONE 2 DETAILS**

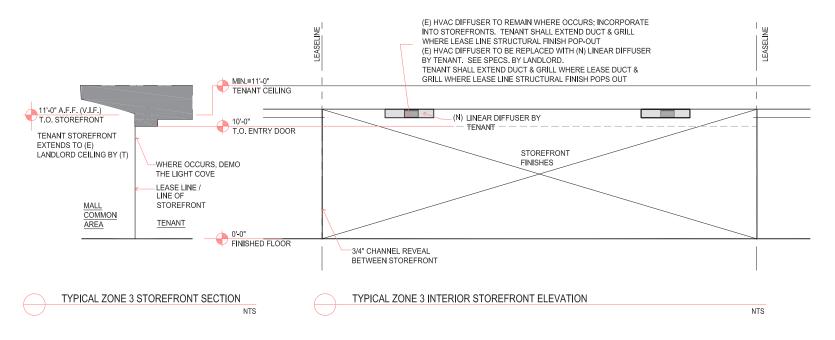






#### STOREFRONT: ZONE 3 DETAILS

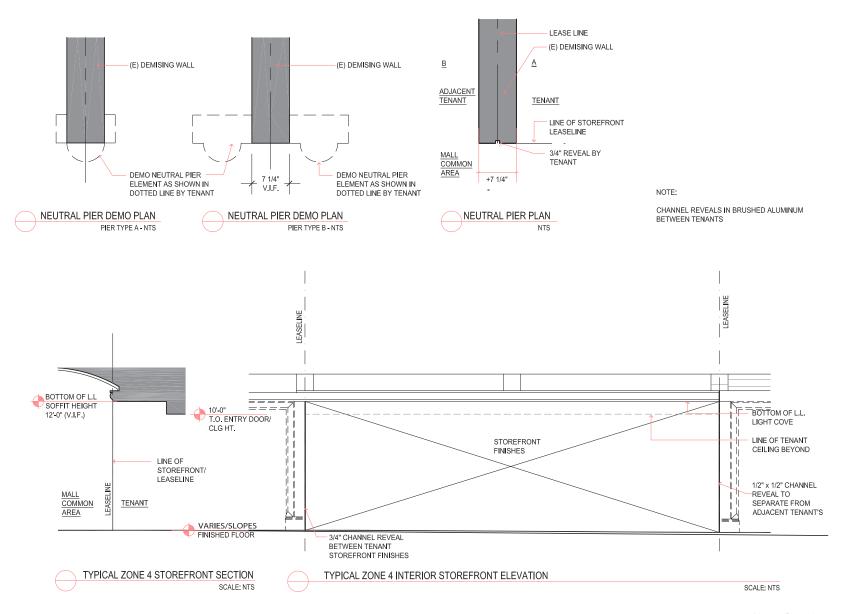






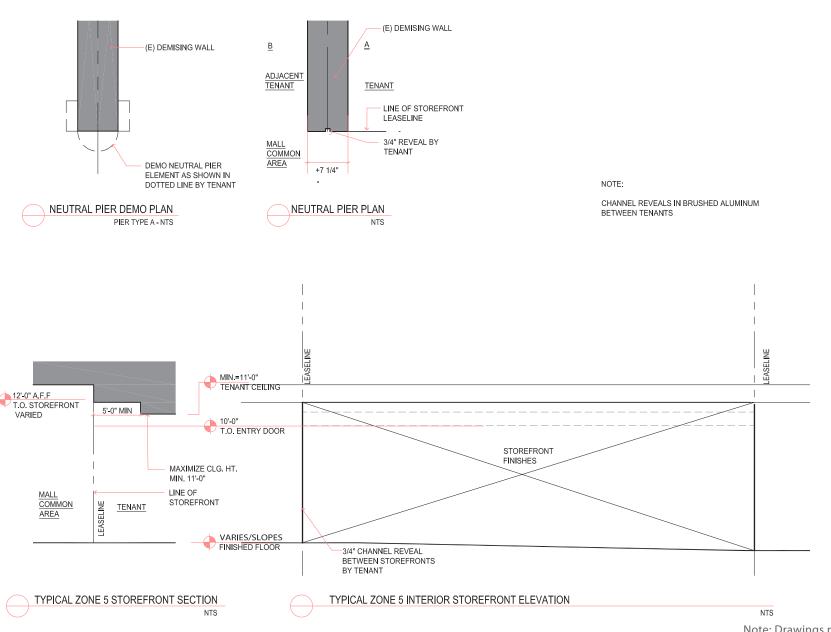


### **STOREFRONT: ZONE 4 DETAILS**



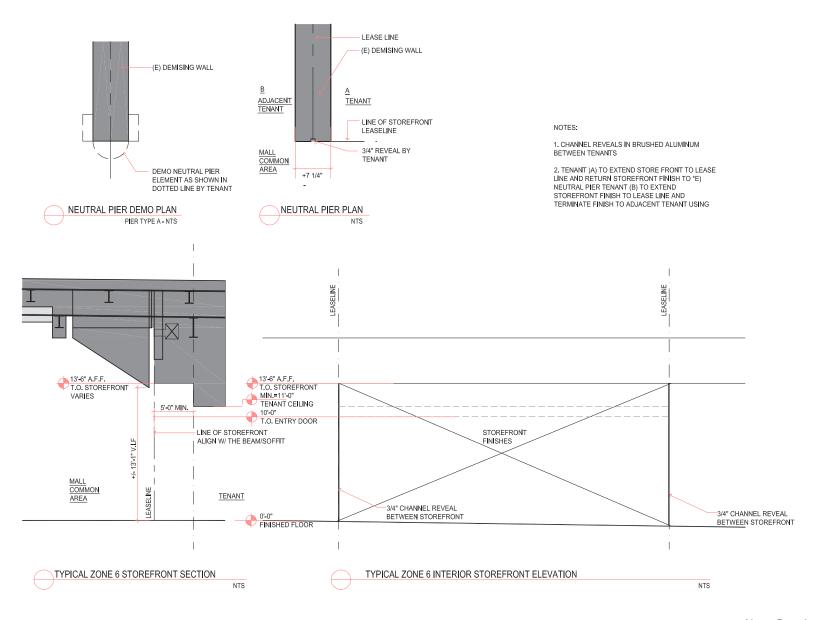


# **STOREFRONT: ZONE 5 DETAILS**



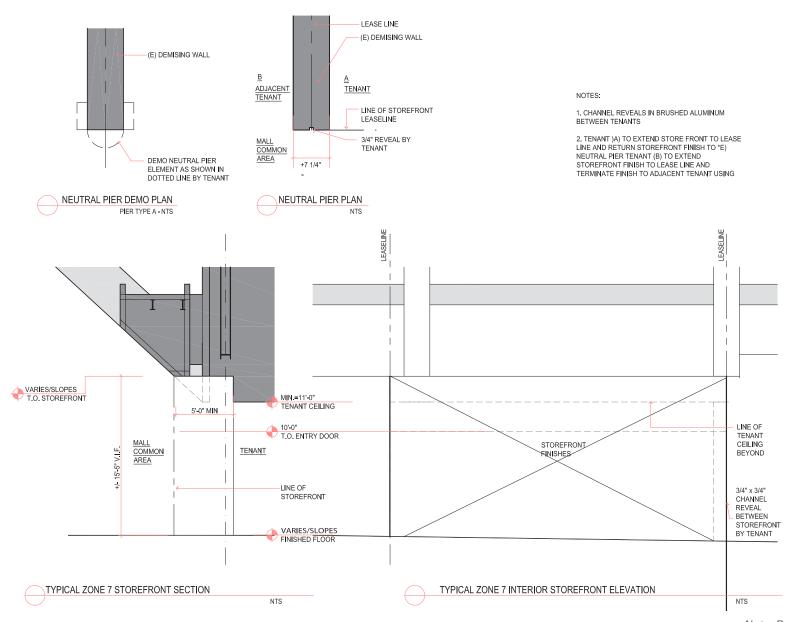


# **STOREFRONT: ZONE 6 DETAILS**



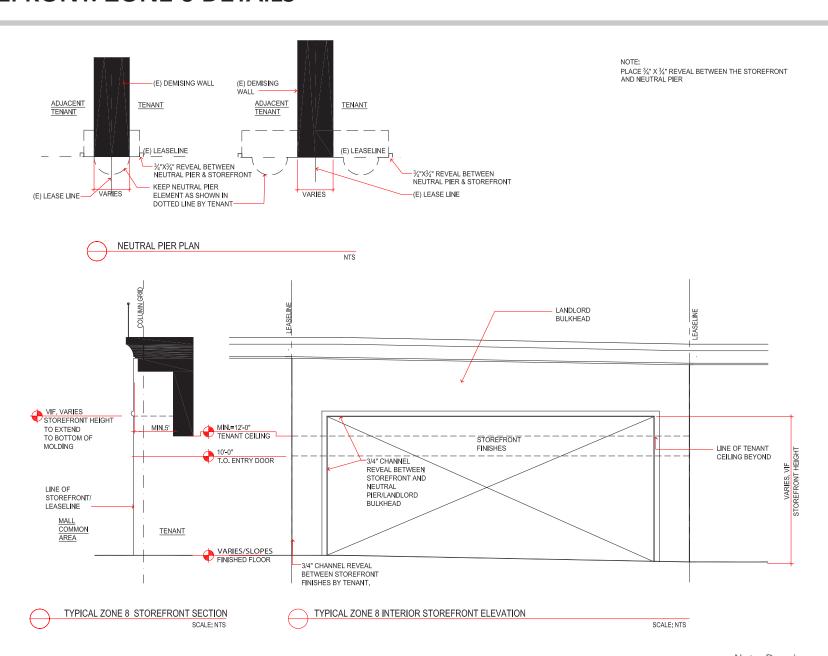


# **STOREFRONT: ZONE 7 DETAILS**



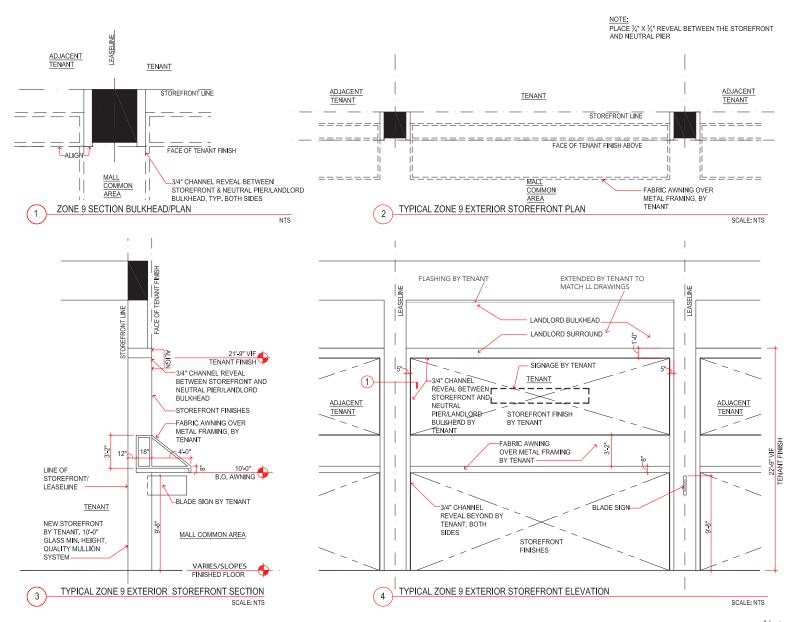


# **STOREFRONT: ZONE 8 DETAILS**





# **STOREFRONT: ZONE 9 DETAILS**





# **STOREFRONT: ZONE 9 DETAILS**







#### **SUBMITTAL PROCEDURES:**

#### **HOW TO SUBMIT:**

All drawings shall be submitted electronically at www.westfieldtenantcoordination. com. A welcome letter with password access will be sent to the Tenant Contact (as listed in the lease documentation). If you have any trouble gaining access to the website contact one of the Westfield Tenant Coordination Team.

#### WHAT TO SUBMIT:

All drawing submittal must be prepared by an architect or engineer registered with the State of New Jersey. It is the Tenant's sole responsibility to comply with all laws, codes, and regulations as may apply.

Drawing sheet format: 24"x36"

Document format: a single Adobe PDF containing all sheets, in order.

Plans must be submitted to Landlord for approval in the following three phases:

PRELIMINARY SUBMITTAL

Design Intent Package with minimum:
Color Rendering of Storefront

Material Sample Board

- Floor Fixture Plan & RCP
- Section at Storefront
- Concept Inspirational Images
- Photos of existing Concept (if available)

FINAL SUBMITTAL

 100% Set Submittal - Full Construction set as outlined in the following pages.

3 SIGN SHOP DRAWINGS
Shop drawing set including all signs & graphics visible to the public.

#### LANDLORD APPROVAL:

Landlord's approval of the construction documents is for compliance with this criteria. By reviewing these drawings, the Landlord, its agent(s) and consultant(s) assume no responsibility for code compliance (including ADA requirements), dimensional accuracy, engineering accuracy or completeness of these drawings for construction purpose.

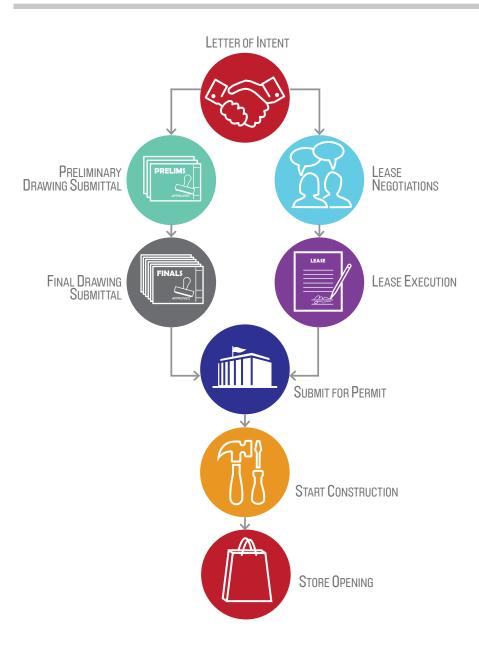
Landlord's Design Manager reserves the right to use discretion to assure all stores conform to the criteria and have a strong visual concept, use good design principles, and is harmonious with the surrounding tenants & base building.

Tenant & GC must have the stamped Landlord Approved drawing set onsite at all times during construction.



### PROJECT CRITICAL PATH:

# **CONSTRUCTION:**



Tenant's General Contractor is required to contact
Westfield's Mall Management Office (Mall Facilities
Manager) and arrange a Preconstruction Meeting with
him/her and Westfield's On Site Tenant Coordinator to go
over all construction and installation requirements when
working at the mall.

This meeting will discuss the following items, but not limited to:

- Building Permits
- Contractor's Fees
- All insurance requirements
- All bonds
- Access to Project
- Parking
- All Deliveries Schedules and Designated Locations
- Service Elevators Requirements
- Security Requirements
- Safety Requirements
- Construction Schedules
- Barricade Requirements
- Construction Utilities
- Required Landlord Approved Drawings
- Any Construction Restrictions

